

POSTING

HEMPSTEAD UFSD BOARD OF EDUCATION 2023-2024 AUDIT COMMITTEE

The Hempstead Board of Education will appoint an Audit Committee for the purpose of overseeing and carrying out the Board's audit policies and the performance of related duties and responsibilities.

THE AUDIT COMMITTEE WILL:

- Recommend internal and external audit plans to the Board, specifying the areas of District operations to be reviewed for compliance with legal and regulatory requirements, operating efficiency and effectiveness.
- Receive and review the resulting audit reports; and propose recommendations to the Board for action as may be necessary and appropriate.
- Receive and review the report of the external auditor on any findings commented on during the annual audit report, and the management response thereto, and propose recommendations to the Board for action as may be necessary and appropriate.
- Oversee the selection of the internal auditor and the external auditor, pursuant to the relevant Board policies, and make recommendations to the Board for appointment to said positions.
- Perform any other responsibilities outlined by the Board and/or as listed in the District's Audit Committee Charter.

Committee Members are required to participate in all scheduled meetings of the Committee unless they can provide a valid reason for not being able to attend. Failure to provide a valid reason for nonattendance of at least three meeting will result in automatic removal from the Committee.

It is not the intent of the Board of Education that the Audit Committee participate in or be responsible for the day-to-day operations of the school district or in the decisions that are the responsibility of the Superintendent of Schools or Assistant Superintendent for Business, or the other district administrators.

QUALIFICATIONS:

- The Audit Committee should collectively possess knowledge in accounting, auditing, financial reporting, and school district finances. Therefore, candidates with knowledge in the area(s) of accounting, auditing, financial reporting and/or school district finances are preferred.
- Not an employee of the Hempstead UFSD.
- Must obligate confidentiality to the District.

Interested candidates must submit a letter of interest and/or resume to the District Clerk's Office No Later Than Wednesday, August 30, 2023:

District Clerk Office
185 Peninsula Blvd
Hempstead, New York 11550

If you should have questions, please call 516-434-4002 or email: akeys@hempsteadschools.org

Policy 6690 AUDIT COMMITTEE

The Board of Education will designate and appoint an Audit Committee for purposes of overseeing and carrying out the Board's audit policies and the performance of related duties and responsibilities. The district's Audit Committee shall be comprised of at least five members. One person shall be a Member of the Board of Education. This person will also serve as Chair of the committee. The other four members, selected from the community, shall serve 3 year terms on a staggered schedule. Employees of the school district are prohibited from serving on the committee.

The Audit Committee shall:

- Recommend internal and external audit plans to the Board, specifying the areas of District operations to be reviewed for compliance with legal and regulatory requirements, operating efficiency and effectiveness;
- Receive and review the resulting audit reports; and propose recommendations to the Board for action as may be necessary and appropriate;
- Receive and review the report of the external auditor on any findings commented on during the annual audit report, and the management response thereto, and propose recommendations to the Board for action as may be necessary and appropriate;
- Oversee the selection of the internal auditor and the external auditor, pursuant to the relevant Board policies, and make recommendations to the Board for appointment to said positions; and
- Perform any other responsibilities outlined by the Board and/or as listed in the District's Audit Committee Charter (see attached exhibit, [6690-E](#)).

Committee Members are required to participate in all scheduled meetings of the Committee unless they can provide a valid reason for not being able to attend. Failure to provide a valid reason for non attendance of at least three meeting will result in automatic removal from the Committee.

It is not the intent of the Board of Education that the Audit Committee participate in or be responsible for the day to day operations of the school district or in the decisions that are the responsibility of the Superintendent of Schools or Assistant Superintendent for Business, or the other district administrators.

Ref:

[Education Law 2116-c](#)

Adoption date: March 23, 2006

Adopted revision: September 16, 2010

Hempstead Union Free School District